

Asbestos in Your Workplace
Use the attached Checklist to Evaluate the Measures
taken to Control Asbestos

General Work Areas

1. Have you identified the presence, location, and quantity of all asbestos-containing materials in the work place? (i.e. Is there a register in place?)
2. Has a risk Assessment of the asbestos containing materials been conducted?
3. Have employees been informed of all asbestos-containing materials in their respective work areas? Have all employees, such as tradespeople that may come into contact with asbestos, been adequately trained?
4. Are there any consumable asbestos material in the workplace (such as gaskets, cements jointing compounds)?
5. Is there a removal or containment plan in place (if required)?
6. Have identifying signs and labels been attached so that all employees know to avoid these materials?
7. Are all materials suspected of containing asbestos in facilities constructed before 1981 handled as if they do contain asbestos until proven otherwise?

Removal Operations

8. Have employees and contract employers and their employees (including cleaning personnel & contractors) received initial awareness or worker training as well as annual refresher training appropriate to their work assignments and is the training material available for employees and regulators to inspect?
9. Are potentially contaminated areas established and demarcated, and is access restricted appropriately
10. Is smoking prohibited in all work areas?
11. Is a written respiratory protection program and a medical surveillance program in effect (Where necessary)?

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12. Are workers provided with protective work clothing and equipment appropriate to the work assignment, and are workers provided with clean clothing and equipment at least weekly?
13. Are workers provided with a clean room and shower facilities appropriate to the work being performed, and is the change room separated from the storage area where potentially contaminated clothing and equipment are kept?
14. Is all potentially asbestos-contaminated clothing that needs to be laundered containerized, labeled, handled, and transported appropriately and is anyone handling or laundering it fully informed and trained in the potential hazards?
15. Is a positive-pressure, air-filtered lunchroom provided, and are employees required to wash their hands and face before eating and smoking?
16. Is employee exposure to asbestos over 0.1 fibres per ml (f/ml) of air on an 8-hour, time-weighted average (TWA) prevented?
17. Is employee exposure to asbestos over 1.0 f/ml for a 30 minute excursion limit (EL) prevented? (Non Mandatory but recommended)
18. Are representative employees monitored for TWA and EL at least every 6 months?
19. Is a written program to reduce employee exposure below the TWA and EL in place, and is the program reviewed and updated as necessary?
20. Are engineering controls used to reduce employee asbestos exposure to the lowest achievable levels and is local exhaust ventilation designed, constructed, installed, and maintained in accordance with Australian Standards?
21. Are all hand-operated tools that could produce or release asbestos fibres equipped with local exhaust ventilation (with HEPA Filters) or other containment devices?
22. Are respirators used during installation or implementation of:
 - engineering and work practice controls,
 - work such as maintenance and repair activities where engineering and work practice controls are infeasible,

- all operations where engineering and work practice controls are not yet sufficient to reduce exposures below the TWA and EL, and during emergencies?
23. Are appropriate respirators used in restricted areas?
24. Is using compressed air to remove asbestos prohibited?
25. Is sanding of asbestos-containing flooring (including Lino) prohibited?